**St. Andrew’s Around the Town – SAATT**

A social group whose objective is fellowship and community.

**Instructions on how to post an event:**

1. In the subject line of your email, write SAATT, type of event and date, so members can tell at a glance if it works for them without opening the email.
2. In the body of the email, provide the details of the event, date, time, cost factors, website connections etc….
3. Provide your email address and ask those attending to respond directly to your email address as poster of the event. RSVPs is the recommended method, but it is up to the poster how to design their event. There are no rules.
4. Send the completed email invitation to: pbrownappts.1@aol.com and I will forward to the contact group. At present, there are 68 members and growing.
5. If you are attending an event and wish to know who will be attending, please contact the poster of that event for attendee information. The poster may wish to send out a notification to those attending of who will be participating, but that is up to the poster. Again, there are no rules.
6. This is not a community bulletin board, this is an invitation to join you in some activity ☺ A walk, a concert, a moon watch, a movie, a meal, a museum meet, whatever.
7. **If you have posted an event, please consider standing during the Announcements and extending a verbal invitation to those present. Say that you will be available at coffee to answer any questions.**
8. There is a section on the bulletin board near the parish hall for SAATT. Consider printing out a copy of your event and pinning on top of the SAATT material for all to see. Please remove it when appropriate.

Questions that have come up:

 “Can I host an event at my home, such as a pot luck supper, and limit the guests to 10?” Yes, you design your own event.

“How do I get the SAATT emails?” Forward your email address to pbrownappts.1@aol.com and you will be added to the contact group.

“Can anyone post a Meet and Greet?” Yes. There are no rules and feedback has been positive for having more frequent Meet and Greets, especially after winter hibernation is over.