

Wyman Memorial  
Church of St. Andrew

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ANNUAL REPORT 2009

Annual Meeting, January 31, 2010

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Contents

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Agenda 1

Report of the Rector 3

Worship

Altar Guild	7
Chalice Bearers	8
Cloister Gallery	8
Lectors	9
Liturgical Arts	10
Music Program	11
Usher's Guild	12

Christian Formation

Adult Education/Spiritual Formation	13
Bible Study, Tuesday	13
Bible Study, Wednesday	14
Church School	14
Confirmation Class	15
Historian	15
Library	16
Youth Program	16

Outreach

B-Safe	17
Community Outreach	18
Diocesan Convention	19
ECCO	20
Family-to-Family Program	21
GIS Tithe Grant Committee	22
Holiday Food Baskets	22
My Brother's Table	23
Pastoral Care	23
Prison Ministry	24
The Salem Mission Ministry	25

Administration

Building Maintenance Committee	26
Nursery School	26
Parish Office	27
Stewardship	28

Treasurer's Reports

Treasurer's Report 2008
Wyman Memorial Church of St. Andrew Balance Sheet
Capital Funds – St. Andrew's Church Balance Sheet
Investment Committee Report 2008
Altar Guild Financial Report
Annual Pledge Statistics

Relational Covenant last page

Treasurer's Report

Treasurer's Report 2009

Wyman Memorial Church of St. Andrew Balance Sheet

Capital Funds – St. Andrew's Church Balance Sheet

Investment Committee Report 2009

Altar Guild Financial Report

Annual Pledge Statistics

WYMAN MEMORIAL CHURCH OF ST. ANDREW

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## Annual Meeting Agenda

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January 31, 2010  
Mildred Price Wilbur Parish Hall  
Noon

Opening Prayer ..... The Rev. Susan H. Russell  
Call to Order  
Nominating Committee Report..... Gabi Rogers  
Amendments to the By-laws.....The Rev. Susan H. Russell  
Call for Additional Nominations ..... Bonnie Howard  
Close of Nominations  
Election  
Recognition and Thank You ..... Bonnie Howard, The Rev. Susan H. Russell  
Relational Covenant..... Barbara Cross  
Priest-in-Charge Report.....The Rev. Susan H. Russell  
Church School and Youth Report ..... Cristina Richie & Audrey Gutfreund  
Treasurer's Report.....Georgann Kalat  
Review of 2010 Budget .....Zeke Peach  
Old Business  
Announcement of Election Results ..... Gabi Rogers  
Resolution Regarding Officers  
Announcements  
Closing Prayer/Hymn ..... The Rev. Susan H. Russell, Janet Fitch Parker  
Adjournment



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## Report of the Rector

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My Sisters and Brothers in Christ,

As we begin the year 2010 on the heels of a joyous celebration of our Savior's birth,

I know your vestry joins me in the desire to move ahead with energy to achieve the goals we set on retreat in October and to become more and more the community Jesus Christ calls us to be.

The year just past held some challenges for us. We began February with the resolve to hire an ordained assistant; hopefully one who would help us rebuild a youth program and give St. Andrew's a male clergy presence once again. Not long into the search we realized we could not finance a full-time position and began to advertise for three-quarter time. We investigated a joint effort with the Diocese, who would provide the remaining quarter time, and offered this arrangement to two fine, highly-qualified candidates in succession, each of whom chose a position at a church outside our diocese. On the qualifications of a third candidate we could not reach agreement.

At that time we began to think instead of hiring two part-time lay people; one to take over the direction of our Church School following the departure of The Rev. Jennie Anderson, and another to begin rebuilding our Youth Program. We were fortunate to find two young women, both of whom joined our staff in the fall and have made excellent contributions to our programs for children and youth. Cristina Richie is our Director of Children's Ministries at twenty hours per week, and Audrey Gutfreund (pronounced "Goodfriend") is our Youth Leader at ten hours per week. Both women are gifted for their ministries and are off to an excellent start as leaders and role models for our kids. Though we were able to acquire neither an ordained nor a male presence, we are very fortunate to have the dedication, energy and rich gifts of Cristina and Audrey on our staff.

Another challenge we faced last year and continue to face is financial support of the parish. More of our own members have encountered economic difficulty in this time of uncertainty. It is our prayer that the whole nation will recover substantially in this new year and that those we know and those we do not know will regain the security of a livelihood to which they are well suited. Meanwhile those who are able are urged to step up and make sure that the parish continues to support those in need through our outreach efforts, and to continue our worship and learning opportunities, maintaining our staff, our building and our grounds as well.

In September, October, and November my husband, Jack, and I held a series of dessert parties in the rectory. We had an opportunity to get to know many of you through those events and we thank all who responded to the invitation and attended.

As you may know, we are now in the second year of my Priest-in-Charge (PIC) call. In the summer the Diocese of MA offered us the assistance of a PIC consultant and we began meeting with Phil Whitbeck, retired history teacher and experienced layperson in the Episcopal Church. Phil facilitated meetings that generated ideas from interested parishioners, and then directed a vestry retreat where goals were set for this year. Those goals appear below. In the coming year Phil will help us set longer term goals and form a discernment committee which, in the third year, will decide whether you will make me your rector or search for another. At the same time I will be in my own discernment over that question.

Here are the three goals your vestry set in October, beginning with your comments and suggestions made at three meetings with our PIC consultant:

1. Increase membership through active welcoming of:
  - former members
  - newcomers
  - current members, especially young families
2. Repurpose/refocus outreach and social justice ministries, including a global focus
3. Create a higher community profile of St. Andrew's through:
  - better external communication
  - better internal communication
  - Plan our "next big thing" after the "Shack" event this spring.

We come to this Annual Meeting with temporary wardens, two willing members of the vestry who stepped up to take on the responsibility in behalf of all of you, of guiding the parish in the months since the elected wardens resigned. I am very grateful to Bonnie Howard and Barbara Cross for their leadership and companionship. Both will remain on the vestry when new wardens, officers and vestry members have been elected.

I have very much enjoyed getting to know the members of this community during my first year with you. I believe we have begun some good things – additional learning opportunities for adults, connections with our sister parish, St. Michael's, an energetic newcomer committee, reconnecting vestry members to particular ministries – and have continued others that this parish does well. There is still much to do to accomplish the goals above and this new year will find the vestry deeply engaged in that work.

My hope for you in the year ahead is that you will feel you are better informed by your vestry about what is going on in the parish, that you will feel free to become involved in whatever ministry is fulfilling for you, that St. Andrew's will be a welcoming community for you where you can be yourself and exercise your gifts, and that you gain strength and peace from our worship, our fellowship, our learning, and our service together. And I pray for all of us, that we gain a deeper understanding of God's love for us.

Blessings,  
Susan+

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## Annual Parish Meeting Minutes

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January 25, 2009

The Annual Meeting began at 12:00 pm with a prayer led by the Rev. Susan Russell. Linda Billows, Senior Warden, called the meeting to order.

Penny Stratton provided the report from the Nominating Committee.

Thank you to the outgoing and former members, to the committee, and to those the committee spoke with.

The slate was presented:

Officers: Sr. Warden: Linda Billows; Jr. Warden: Jim Harshbarger; Clerk: Brenda Marean; Treasurer: Georgann Kalat; Asst. Treasurer: Al Rose

Vestry Members: Barabara Bane, Jacqui Benner, Howard coffin, Barbara Cross, Bonnie Howard, Bill O'Meara, Jim Tessmer, Rosemary White

Student Vestry Position: Savanah Harshbarger

Convention Delegate: Cynthia Hibberd, Frank Marean

A motion to Close the nominations for officers, vestry members, and convention delegates be closed was made by Frank Marean and seconded by Jason Mansfield. The motion passed unanimously. Ballots were passed out to members in attendance and to members holding proxies for members not in attendance. Margaret Eckman, Fred Sullivan, Alan Daily, and Richard Stratton counted the ballots.

The length of the vestry member terms will be confirmed at the first vestry meeting.

Linda Billows recognized

- The outgoing vestry members, Barbara Banes, Penny Stratton, Kim Trudel; Clerk, Averil Svahn; and Jr. Warden Dirk Isbrandtsen; Treasurer Tom Lemons
- Stewardship Leaders Chuck Nygren and Sally Harshbarger
- PIC Search Team members who traveled to Ohio: Dirk Isbrandtsen, Penny Stratton, Jim Harshbarger

Rev. Susan Russell spoke to the meeting, providing her vision of the parish. Included in the minutes are the goals for the first few weeks.

- Get to know many of you
- Learn about your ministries
- Visit sick, hospitalized, home& nursing home bound
- Learn of pastoral care ministries you provide
- Lead worship, including midweek Eucharist

Linda Billows presented the Treasurer's Report.

The Rev. Jennie Anderson provided a church school update, recognizing all teachers and those involved with supporting the church school.

Motion was made to accept the minutes from the January 27, 2008 Annual Meeting, by Tim Hunt. The motion was seconded by Brenda Marean and unanimously approved.

The election results were announced by Penny Stratton:

Senior Warden: Linda Billows

Junior Warden: Jim Harshbarger

Treasurer: Georgann Kalat

Asst. Treasurer: Al Rose

Clerk: Brenda Marean

Vestry: Until January 2010: Gabi Rogers, Jim Tessmer

Until January 2011: Barbara Bane, Barbara Cross, Rick Howard

Until January 2012: Howard Coffin, Bonnie Howard, Bill O'Meara

Youth Vestry: Savannah Harshbarger

Convention Delegates: Cynthia Hibberd and Frank Marean

Thank you to the vote counters Margaret Eckman, Fred Sullivan, Alan Daily, and Richard Stratton.

A motion was made by Chuck Nygren and seconded by Georgann Kalat That the following appointments be made: Senior Warden to President, Junior Warden to Vice President, Treasurer to Treasurer, Assistant Treasurer to Assistant Treasurer and Clerk to Secretary of St. Andrew's Church. The motion passed unanimously. This motion is necessary in order to maintain our status as a non-profit in the Commonwealth of Massachusetts.

Old Business

- Ed Fleming gave an update on Pastoral care.
- Two confirmation classes will be forming.

- Tuesdays in February there will be Basics of the Faith discussion group for adults.
- Wednesdays in Lent, Dick Stowe will present a series on Thomas Merton.
- A Green Committee will be forming to look at using our resources more efficiently.

Rev. Susan Russell offered a closing prayer. A motion was made by Chuck Nyren and seconded by Jane Hunt that the 2009 Annual meeting be adjourned. The motion passed unanimously.

Respectfully Submitted,  
*Averil D. Svahn, Clerk*

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## Worship

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### ALTAR GUILD

The ministry of the Altar Guild reaches far beyond the hours spent in the sacristy and sanctuary. As with so many of the church's ministries, the retirement of many of the Altar Guild members has been a challenge. We are very appreciative of the long service of many of the members: such as Peg Reilly, Mary Tully, Martha Allphin, Carol Vincent, Ella Corke, Beverly Bucknam, and Sally Tully. The present Altar Guild has seven members. They are Stephen Ruoff, Pam Peterson, Kathy Loveland, Ann Marie Hunter, Nancy Stiles, Patty Hanson, and Janet Cook. New members are always welcome.

Basically, the Altar Guild sets up and prepares for each service to help the Priest-in-Charge. This involves polishing the brass and silver, cleaning the purificators, and making sure that the Biblical readings are found and available for the services.

A new format was initiated in the fall, whereas one member is responsible for one weekend. This involves setting up for the Sunday service on Saturday morning (approximately 45 minutes) and cleaning up after the eight o'clock service on Sunday and setting up for the ten o'clock service. After the later service, everything is put away for the next weekend for another member to do. In essence, about every two to three months a member has a weekend with duties described above. It has been working out perfectly; rather than having an entire month to do every weekend.

Flowers are now arranged by FlowerHouse and delivered to the church on Saturday morning around nine-thirty. A brass vase is polished and placed on the pedestal for the delivery. Because of the dwindling Altar Guild staff, the is service is needed and has been working fine.

In addition to the time mentioned above, the Director spends time with preparations for weddings, funerals, and scheduling the Memorial Flower Donor lists. During 2009, there were eleven funerals and five baptisms.

The invoices and expenses are handled by Kathy Loveland, Altar Guild treasurer.

The Altar Guild is often described as a silent ministry, but it is also one that reaches many members of the St. Andrew's community in a personal way.

Respectfully submitted,  
*Janet Cook, Director*

## CHALICE BEARERS

The first program initiative in the Mission Challenge of St. Andrew's is worship. Not just worship, but to ... "enhance understanding of and participation in worship by people of all ages, members old and new ..." These recent years, perhaps in many ways more than in any other time in our collective history, have underscored the importance of our regular coming together to worship which will strengthen, sustain, and inspire us to face the formidable challenges which confront our community and country.

The chalice bearers represent one type of Lay Eucharistic ministry to serve our community worship. We are presently comprised of some twenty-seven parishioners who represent a cross section of age and profession in the greater community, and who have devoted some 250 volunteer person-hours to this ministry over the past year. Licensed by the Bishop of the Episcopal Diocese of Massachusetts, we assist in the administration of Holy Communion as St. Andrew's.

Bearing the chalice is indeed an honor and a deeply meaningful experience, as echoed by Ginny Coffin, one of the chalice bearers who contributed the following on the impact of chalice bearing:

"To participate in the Ministry of Chalice Bearing is a privilege and honor. Sharing the consecrated wine with fellow members of our church has helped deepen my faith. I truly feel God's presence while offering the chalice. Whether it is witnessing the sacred in the quiet person, connecting with the person who chooses not to drink from the cup or chuckling with the child or adult when the consecrated bread or host gets dropped into the cup, God's presence is always with us. There is a sense of humility and joy to share in the sacredness of the sacrament of Holy Communion with our wonderful church family."

The Holy Eucharist, as we all know, is one of the two sacraments of the Gospel, and is at the core of our liturgical worship. The sharing of the cup represents the Blood of the new Covenant for the forgiveness of our sins. We who bear the chalice do so with humbleness, reverence and praise to God.

The chalice bearers convene, as needed, an average of once a year to review procedure and welcome/instruct new members to our group.

*Jason Mansfield*

## CLOISTER GALLERY

January	Sasha Gassel	Swampscott parishioner	tempera icons
February	Pat Dunbar	Salem	watercolor
March	Claudia Kaufman	Marblehead	oil
April	Group exhibit	St. A parishioners	mixed media
May	Don Howard	parishioner	mixed media
June/July	Jennifer Casey/Judy Beals	parishioners	furniture/paintings
September	Chun Mei Du	Boston	watercolor
November	Group exhibit	St. A parishioners	mixed media
December	Lynn Runnels	Manchester	gouache icons

The Cloister Gallery in 2009 hosted nine exhibits. It was closed for the month of August and in the spring and fall for time to accommodate its use by the Rummage Sale. As usual there were solo and group exhibits with some artists from the parish and others from outside the

parish. With the requested 20% of sales offered as donation to St. Andrew's Church, we were successful in meeting our projected budget goal.

A few highlights: This is the first time that two parishioners have exhibited their art together – Jennifer Casey and her maiden voyage exhibit of craft in the form of colorful folk art painted furniture and small items with a complement of Judy Beals' paintings on the walls provided a well-received exhibit. Of particular note as well were the delightful drawings and paintings of a nine year old parishioner Hannah Frisch which were included in the November group exhibit. We were also delighted to host for the first time an exhibit of Asian Art on silk and rice paper created by Boston artist Chun Mei Du. In April an exhibit of parishioners' expressions of the Stations of the Cross in conjunction with the Lenten season provided a deeply meditative experience.

The Cloister Gallery was one of 6 local galleries featured in a major article on the LIFESTYLES page of the *Salem News* December 9, 2009. The article was entitled: "Galleries off the beaten path...art turns up in unexpected places."

It is with great thanks that we wish Anne Scott well as she moves on from her position as Communications staff. We offer thanks as well to Sandra Rowland for her participation as co-coordinator as she leaves this role for family responsibilities but continues as our creative exhibit hanger. We are thrilled to welcome parishioner Deirdre James as our new capable and energetic co-coordinator and Communications liaison.

*Judy Beals*  
Coordinator

## LECTORS

Many of St. Andrew's forty accomplished lectors met with Susan, our Priest in Charge, in September to discuss their ministry and changes in their roles during the last year. On the subject of reading itself, Timothy Hunt of the distinctive English accent said that when he was a reader at the Diocese, he was always told to pronounce the last consonant in a word distinctly, and he gave examples of the improved audibility. Try it. Bob Franke, as known for his speaking as his singing and songwriting because of his role in his Good Friday Cantata, said that he learned from singing in St. Andrew's choir that if the choir is ten feet from the congregation, what sounds like over-articulation to them sounds like normal speech to the congregation. A lector who took a day course in lectoring at the Cathedral learned that lectors are the only public speakers for whom eye contact is NOT recommended. The Biblical words themselves are the emphasis. Saying "A reading from \_\_\_" and "Hear what the Spirit is saying to God's people" gives the lector a look at the Congregation.

As a result of this meeting, a Customary for Lectors – a document with reminders about preparations for reading and with news about changes in the last year – has been created. For example, lectors now say after the first reading "Please join me in reading the Psalm." Change takes some time getting used to. The Customary is a convenient reminder. If you have lost your copy, don't hesitate to get another at church.

As always, scriptural texts are mailed to lectors the week before they are assigned to read. Lectors agree that reading their assigned texts aloud several times in advance, checking on pronunciations (or just figuring out themselves what to say with confidence) and savoring the richness in the meanings are essential and rewarding parts of their contributions to the liturgy. "As a result I feel more deeply connected to the whole service" Peter Phillips says. Mary Kay Roper extends her joy in contributing to the liturgy in this way by attending the 9 a. m. Bible Study of the Gospels.

At the 8 a. m. service, the lector reads both the Hebrew Scripture and the New Testament readings and the Prayers of the People, a workout. Lectors for later services read either one lesson or the Prayers of the People.

We are doubly blessed that our esteemed long-serving lectors still take their ministry seriously and that dedicated new parishioners continue to volunteer. Enrollment for lecturing is always open.

*Charlotte Tannheimer*

## LITURGICAL ARTS

**F**or more than thirty years, the Liturgical Arts committee has helped St. Andrew's clergy plan, create, and coordinate "worship that strengthens and inspires."

Approximately ten people sit on the committee. In 2009, members of the committee helped Susan and other clergy plan not only "normal" Sunday services but also services for Advent, Christmas, Epiphany, Lent, Holy Week, Easter, Pentecost, and other significant dates in our liturgical calendar. Highlights included the following:

- § Performance of "Star in the West," Bob Franke's Epiphany cantata
- § Ash Wednesday and Lenten services
- § Palm Sunday procession and Passion readings
- § Bob Franke's Passion Cantata, performed on Palm Sunday in 2009
- § Holy Week events and services, including a reading of "Women of the Passion" on Tuesday; Maundy Thursday simple supper, hand washing, and Eucharist, with a setup of an "altar of repose"; vigils Thursday through Saturday; Good Friday evening service; Saturday Easter Vigil.
- § Three Easter morning services
- § Pentecost celebration
- § Farewell service to honor The Rev. Jennie Anderson
- § Welcome Back Sunday
- § Feast of Saint Francis with blessing of the animals
- § All Saints' Day, on which we had the first youth service of the school year
- § Service of Light during Advent
- § Second annual performance of Gloria: A Renaissance Christmas Pageant of music and dance, performed by Amy LeClair's Cappella Clausura along with Creationdance
- § Three Christmas Eve services, including the children's Christmas pageant

The Liturgical Arts committee members who have given enormously of their time and talent this past year include our Priest-in-Charge, Susan Russell; our former Director of Children's Ministries, The Rev. Jennie Anderson; Janet Fitch Parker, Music Director; Amy LeClair, Choir Director; Bob Franke, Artist-in-Residence; Cynthia Hibberd, worship chair; Kathy Loveland, representing Altar Guild; Bonnie Howard, representing Vestry; Mary Kay Roper; Rob Wall; Greg Mancusi-Ungaro; and Margaret Eckman.

Respectfully submitted,

*Penny Stratton, Chair*

## MUSIC PROGRAM

2009 saw the continuation and growth of what has built up to be a steady, diverse, and enriching music program. The choir continues to be the core of our music program, providing enrichment and enjoyment to our worshippers, and challenge and camaraderie to its members. The choir has continued to provide a rich and diverse offering of often quite challenging music from many centuries and traditions. Special choral and instrumental music enriched our special Feast Day services, with a trumpet and trombone providing lively brass accompaniment at Easter, and the lovely string trio that has played with us before enhancing our Christmas Eve liturgies. For the second year, Amy's choral group Cappella Clausura joined with CreationDance to present at St. Andrew's "GLORIA, a Renaissance Christmas Pageant", a truly unique and beautiful recreation of the timeless story of the Nativity.

Our Artist in Residence, Bob Franke, continued to enhance our worship on several occasions throughout the year. He again in 2009 offered his Epiphany Cantata, his Passion Cantata, this year offered on Palm Sunday evening, and the children's Christmas Pageant, all of which have become beloved staples of our community's worship. In addition, he participated in several Sunday morning services throughout the year, offering mostly original compositions created especially for that day's lectionary theme. In the fall he submitted his resignation as Artist in Residence due to a personal and musical schedule that is calling him more away from availability at St. Andrew's. In 2010 he will offer his Epiphany Cantata and Good Friday Cantata, which had been already planned. In his almost thirty years composing and singing here at St. Andrew's he has offered to this parish and to the wider community the gifts of his incredible musical and poetic talent, his deep spirituality, his wisdom, and his humor. The St. Andrew's community is grateful for his musical and personal presence with us.

Amy, with the help of volunteer parishioners, has started the Treble Choir of St. Andrew's, numbering now about twelve children. They, supplemented by others, offered the children's Christmas Pageant and have sung and will sing at the four Youth Services planned for the 2009-10 year. They are enthusiastic about their singing, and especially their choir robes! This is an important ministry to the children and to the parish, and we wish them continuing success and enjoyment.

The adult choir has had a couple of new additions, and the number singing each Sunday has been averaging about 12-15 members. We are always encouraging new members, if a commitment is only for a season. The more voices we have, the more challenging and diverse repertoire of choral selections we can offer. If you can't be part of the choir but are interested in the church's music, do let us know what you think—what you like, what you'd like more of, what we can do to facilitate your participation from the pews. Music is an important ministry for many of us at St. Andrew's and we would like to include in it as many of you as possible.

*Janet Fitch Parker, Music Director and Organist*

*Amy LeClair, Choir Director*

## USHERS' GUILD

During the year 2009, the ushers of the church of St. Andrew admirably performed their jobs for the Sunday services. In addition, ushers frequently perform duties at other special holiday church services and sanctuary events, such as Bob Franke's Good Friday play.

As ushers, we are the first to greet newcomers and meet service goers at the sanctuary entrance. We hand out the Sunday service leaflet and ensure that every participant has a hymnal and a *Book of Common Prayer*. We enlist help to deliver the Eucharistic elements, when necessary; and control crowds at busy services to ensure that everyone receives Communion in an orderly fashion. We often assist parents with young children throughout the service. During the offertory, ushers manage the collection of gifts. All of us understand the importance of our job and are readily visible participants in the worship service.

*Patti Churchill*

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## Christian Formation

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### ADULT EDUCATION / SPIRITUAL FORMATION

St. Andrew's is an exciting parish that enjoys furthering their spiritual development in a variety of ways. Whether it be through the worship services, weekly morning Bible Study groups, book discussion groups or specific programs, many members of our parish are involved in adult spiritual formation. During Lent 2009 we combined with St. Michael's Church for a discussion group led by Rev. Dick Stowe

This Fall a variety of programs have been offered. Alexandra Pineros-Shields and Mario Rodas facilitated a discussion on "Christian Responses to Global Migration – Addressing the Immigration Issue." We also had a month long group on "Loss, Grief, and Healing," led by Betsy Lang. Rob Wall has been facilitating a group on Centering Prayer. These Fall groups have been most ably led by our own talented parishioners. Bible Study continues to meet on Tuesday and Wednesday mornings.

*Barbara Cross*

### TUESDAY MORNING BIBLE STUDY

Tuesday morning Bible study continues to meet from 9:00 to 10:15 a.m. (give or take a few minutes). We begin with prayer and then read the Gospel passage for the following Sunday, once from the leaflet insert and once from *The Message*, a modern-language version of the Bible. We contemplate the passage's meaning and reflect on how the text speaks to our everyday lives. The discussion can move from lighthearted fun and laughter to the sharing of moving, honest, and profound insights that bring us to a deeper understanding of the Word. And all of this can take place at just one Bible study!

The insights we share, the sense of companionship on our common journey, and the chance to become close to other seekers make this a special experience. It is a prayerful way to stop our

busy lives and get in touch with what is most important to us. Please join us, whether you want to drop in occasionally or attend more regularly, and find out more about this welcoming group of seekers. We'd be delighted to see you!

*Margaret Eckman*

#### BIBLE STUDY WEDNESDAY MORNING

The 7:00 a.m. Wednesday Bible Study continues to be a time of sharing our reactions, thoughts, questions, reflections on the Gospel lesson for the week, and on how it touches our lives. After our hour of sharing, we have a prayer circle, and then we head out to the Salem Diner to share breakfast together. Newcomers to the group are always warmly welcomed.

*Ed White*

#### CHURCH SCHOOL

Church school is a vibrant and energetic part of the congregation. Children are not merely relegated to classrooms while adults worship in "big people church", but are integrated, fully and obviously into the life of the congregation at St. Andrew's. Children from Pre-K to Pre-teen take part in the mission statement of the church "to grow spiritually and to reach out to others" through their weekly church school meetings, through service projects and the youth services.

The weekly church school meeting time is Sunday mornings. Children are grouped by grade and partake in a lesson from dedicated and creative teachers. They work out the implications of the Biblical story or principle they have learned through coloring, mazes, activities, or response time. Children then process into the sanctuary to pass the peace. Present for the sacrament of Holy Communion, the children remain with their families, singing and participating in the offering of worship to God. 31 children registered for church school in 2009, and there was an average attendance of 23. We have eleven to twelve teachers supporting the children each week.

Children at St. Andrew's give back to the community, and stand as a part of the "priesthood of believers" through their service and outreach. Children this year helped with the bi-annual Rummage Sale, and Rite-13 serves at Salem Mission each year. The youth also demonstrated their involvement in the church by leading three Youth Services a year. Our kids read from the scriptures, present musical offering through the youth choir *The Trebles*, present the bread and wine, and even host the coffee hour!

Along with all the regular structures in place, there have been some new touches to the congregation. A new ministry to women who have just a given birth "the Baby Basket Outreach" was implemented, and *The Chimes* has seen regular articles on raising children in each issue.

2010 holds much potential, and there are many great opportunities for all parishioners to support the children's ministry

*Cristina Richie*

#### CONFIRMATION CLASS

In 2009 three young people from St. Andrew's were confirmed in a deanery-wide ceremony held Saturday, April 25 at St. Peter's Church, Beverly. They are: Jeffrey Williams, Hunter Hewig, and Lauren Sullivan. Anne Pofcher joined them, reaffirming her faith.

This year two of our youth and one from St. Michael's have been meeting together in preparation for Confirmation in the spring. The students are Andrew James and Jack Sullivan from St. Andrew's and Ben Clarke from St. Michael's. Rev Andrew Stoessel and Rev Susan Russell are sharing the instruction.

In February a class will be formed for adults interested in being received into the Episcopal Church from another denomination, or those wanting to be confirmed for the first time, or those interested in reaffirming their faith. Please speak to the Priest-in-Charge if you would like to join the class.

*The Rev. Susan Russell*

#### HISTORIAN

Once again there were several church staff changes during the year that required transitional periods of adjustment to get things running smoothly. Hopefully, the New Year will allow for our many worthy and beneficial programs to flourish.

One interesting request came from the Diocese in Boston to provide them with an assortment of some of our many photos reflecting on our history going back some 70-80 years ago. This was to assist with the Convention programming being put on to celebrate the 225th birthday of the Massachusetts Diocese. {Pat Dunbar and Fred Sullivan helped out to make this a fun project.}

Some good news was provided regarding our bell tower. After a thorough safety inspection, it is now rung on a regular basis after the 10 a.m. service. {If anyone wishes to give it a try-let me know.}

At the request of the Town of Marblehead Selectmen we celebrate President's Day and the 4th of July with lengthy periods of bell ringing. {You are welcome to help out.}

Some items that are still in need of attention include updating our Memorial and Gift Register, which is kept in the Narthex, also appraisal of our fine arts treasures {stained glass windows, our silver collection, etc.} for insurance purposes and they will be priority matters early in the New Year.

As most of you are aware we will soon be losing long time parishioner, Bob Franke who has submitted his resignation for his position of Artist in Residence. Bob has been providing his many musical talents at St. A's for some thirty years and your last chance to witness the same may be his upcoming Good Friday Cantata. {Don't miss it.}

I close with some very upsetting news regarding former long-time Rector Emeritus, Ward Gamble. Ward is presently undergoing treatment for serious illness so please keep him and all his family in your prayers. You can secure his e-mail and address to send cards by contacting the church office.

Peace to all, *Alan Daley*

## LIBRARY

This year the library collection was consolidated. Anne Pofcher and Cynthia Hibberd plan to organize the books into categories beginning late January 2010. Anne Pofcher will write a small column in the Chimes to highlight a special book of the month, Such as “Here’s a book you might want to read...”

*Anne Pofcher*

## YOUTH PROGRAM

The youth program at St. Andrew’s—now known as the Episcopal Youth Community, or EYC—is gradually growing and rebuilding. Throughout 2009, youth continued to engage in worship as acolytes, as babysitters on Sunday mornings and at special events, as participants in youth services, and as volunteers at the Rummage Sale. Since I came on board as youth leader in early October, I have been getting to know the congregation’s teenagers and their parents as partners in shaping a program, and nine youth have participated in at least one activity so far. Most have expressed genuine interest in outreach and service as Christians. With this in mind, in November we held meetings to brainstorm and plan community service ideas for the 2009-2010 school year. Then, in December, we spent an evening sewing fleece winter hats and donated them to the Salem Mission.

Winter and spring holds much potential for youth at St. Andrew’s. They decided to focus on the problem of hunger, both locally and globally. We are planning to volunteer with community soup kitchens, and possibly an awareness and fundraiser through the organization Oxfam. All parishioners will have opportunities to support and engage with our youth.

*Audrey Gutfreund*

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## Outreach

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### B – S A F E

#### Bishop’s Summer Academic & Fun Enrichment

For the third year in a row, St. Andrew’s volunteers spent a busy week in July as part of the B-SAFE program. For a second time, we partnered with St. Luke’s/San Lucas in Chelsea to offer forty first through fourth graders a week of great breakfasts, lunches and snacks. Volunteers also participated in the DEAR program, Drop Everything and Read, after lunch. On Wednesday we lead a worship service in the Sanctuary with the theme of “Taking Care of All of God’s Creations”. The children answered lots of questions about how they could do this and the theme of Reduce, Recycle, Reuse was shouted by all of them. They really get the concept of Going Green and protecting the environment! Every Friday they climb on a school bus for a field trip. The plan was for them to have a fun filled day at Winter Island in Salem with lots of activities, a picnic lunch and a swim in the ocean. They had been there the two previous years and had a great time! Unfortunately, July of 2009 was part of the summer that wasn’t and

Friday was a very rainy day. We quickly implemented our Plan B!! The bus arrived at St. Andrew's and we had a great day with many activities, from arts and crafts, friendship bracelet making, hula hoops, jump ropes and games in the Parish Hall. Some watched movies in the Guild Room and after lunch they all listened to Susan read "The Old Turtle". The rain stopped mid afternoon in time to go outside and have a very competitive game of dodge ball in the parking lot. The day ended with all enjoying Hoodsie cups in the parish hall. They climbed back on the bus after many thanks saying they had a great week with us. As tired as some of us were, the feeling was mutual.

Once again, St. Andrew's parishioners made this all possible by giving generously of their time, talent, and treasure to our Adopt-A-Camper program which funds this great program. A heartfelt thanks goes out to all who participated in making sandwiches, homemade mac & cheese and lasagna, volunteering at St. Luke's/San Lucas Monday through Thursday and helping with all the activities at St. Andrew's on Friday, as well as all the financial contributions. It truly "takes a parish" to make this a success.

Looking out the window at snow falling makes summer seem far, far, away, but in reality it will be here before we know it. Plans are already in the works for another fun-filled week, and we welcome participation from all in any way that you can help. I guarantee you'll have a great time!

*Georgann Kalat*

## COMMUNITY OUTREACH

Outreach was one of the founding missions of the Church of St. Andrew and this area continues to be one of the major reasons why people are drawn to the church. The many committees and programs through which St. Andrew's lives its commitment to outreach are described on other pages of this annual report, from fostering a supportive relationship with a student getting her college degree through the prison ministry, to helping inner-city children enjoy a safe summer camping experience in the diocesan partnership B-Safe program, to funding emergency requests. There are opportunities throughout the year for parishioners to be involved in developing relationships and helping others.

As this year ended we said good-bye to two dedicated volunteers who renewed our relationship with the Salem Mission and coordinated lunches there for years. A huge thank you to Georgann Kalat and Peter Phillips for their unswerving loyalty to the guests of the Salem Mission, for their thrifty culinary talents, and for their leadership of the serving teams. We look forward to continuing our relationship with the Salem Mission under the leadership of Hannah Diozzi and Bruce Raisner. Tim Parker coordinates a team that helps serve dinner at My Brother's Table in Lynn each month and has been honored by MBT for his efforts. St. Andrew's also supports the food pantry at St. Stephen's Episcopal Church in Lynn, which has seen staggering increases in its number of clients this year. Every March we are responsible for buying food for and stocking the shelves of the Marblehead Food Pantry, which provides food to approximately 45 families each week. We always need parishioners to help with these programs, so please consider volunteering.

Our holiday traditions were able to continue with generous contributions from parishioners. Once again we were able to provide Thanksgiving dinners to families served by Strongest Link, and we were able to give them food gift cards to start the year off. Special thanks go to Frank Marean for coordinating the meals with Crosby's and delivering the baskets to Strongest Link. The Christmas Giving Tree was again coordinated by Phoebe Hoyt, who saw that the donated presents went to the children of HAWC and Strongest Link. Jim Santoro and his elves put on another successful Toy Sale and this year a new generation of volunteers pitched in. Diana

Isbrandtsen brightens local shelters by her visits with beautifully prepared baskets of donated "Lotions and Potions" throughout the year.

Each spring the Community Outreach Committee honors the graduating seniors of the parish with a small gift to help defray college textbook expenses. Additionally, we have been able to provide assistance for educational endeavors of other local students through the Trumbull Fund.

Community Aid represents the majority of the Outreach budget, a budget that is used to provide funds for emergency requests for housing, heat, utilities, and medical bills. The committee works with many local agencies to help these families. We received a particularly touching letter from a young girl in Lynn for whom we provided a calculator so she could attend an honors math class. We thank Tim Parker for coordinating these requests and Janet Fitch Parker for her work as committee treasurer. Many of the requests this year were for fuel, and St. Andrew's was able to make a contribution to the Lynn Economic Opportunity fuel assistance program as the year ended and the temperatures plummeted.

Thank you to committee members Patti Churchill, Margaret Eckman, Bonnie Howard, Georgann Kalat, Carolyn Morrell, Janet Fitch Parker, Tim Parker, and Peter Phillips.

*Elizabeth Muller, Chair*

#### DIOCESAN CONVENTION

The 224 convention of the Diocese of Massachusetts was held November 6-7 at Trinity Church, Boston. Cynthia Hibberd, Frank Marean, and Susan Russell attended for St. Andrew's.

Delegates and visitors from the 160 + churches in the Diocese of Massachusetts worshipped and sang together and together conducted the annual business of the Diocese.

On Friday afternoon the assembly was treated to a homily by Jason Long, the assistant director for the Life together program, which includes a wonderful crop of Micah Interns and Relational Evangelists, all young people serving the Diocese of Massachusetts. Jason told of his experiences with this new, energetic program, and his vision of a 'new church' that is intentional about seeking to love others. A video presentation brought the Convention up to date on these exciting new programs that draw in youth and young adults.

We passed a budget of \$6.4 million, \$500,000 less than the 2009 budget in deference to current economic conditions.

Two resolutions were passed, both follow-ups to actions taken by the seventy-sixth General Convention. One allows the Diocesan Bishops to set terms for clergy to sign marriage licenses and pronounce marriages for any couple that is legally eligible for marriage in the Commonwealth of Massachusetts. The other affirms the actions taken on slavery and the role the church has played in its history. Tools and briefings will follow to assist parishes in exploring their own histories relative to slavery.

We also celebrated the fifteenth anniversary of Bishop Tom Shaw's consecration as Bishop with song, gifts whimsical and serious, and a standing ovation.

For a detailed report including election results, the diocesan budget, and the text of resolutions passed, go to [www.diomass.org](http://www.diomass.org) or see the packet of convention materials in the church office.

*Cynthia Hibberd, Frank Marean, and Susan Russell*

## ECCO

This year St. Andrews has played a critical role in ECCO. **Cary Perry** and **Ann Scott** are on the board of directors, and Ann participated the ECCO action in Lynn in June at which 250 people came together to ask the Mayor to devote resources to help youth at risk of being recruited by gangs, reduce impending teacher lay-offs and save basic adult education programs. ECCO funds a street outreach worker in Lynn to work with at-risk youth, and ECCO leaders in Gloucester founded the Chill Zone, a free youth drop-in center that serves forty to fifty students per night and links them with summer jobs and micro-business opportunities. The North Shore faith community has played an important role in helping our urban centers create a better future by investing in our youth.

**Carroll Perry** continues to be on the board of the ECCO E-Team machinist training program, and **Rosemary White** offers volunteer tutoring for E-Team students. The E-Team has graduated over 350 men and women with low paying jobs into good paying jobs with benefits. Thanks to Congressman John Tierney, the E-Team received a federal earmark in 2009 that allowed it to graduate its twelfth class and enroll a thirteenth. At a time when jobs losses in our economy are mounting, ECCO is providing a life line. Here is a recent posting from an E-team graduate that illustrates what this program meant to him:

“Not only did the program give me my technical skills for machine shops, it taught me the meaning of team work, hard work and dedication. Since my graduation, I never worked in the field, but I did use my other learnt skills and continued my education. I have my Associates degree from Bay State College in Business Administration and I'm currently six classes from my Bachelors at Salem State College with a degree in Management. This was all made possible because of my E-TEAM experience that laid my foundation for a successful future. The E-Team lit a fire in me that continues to light the way for continued growth and success. Thank you E-TEAM.

Sincerely, Douglas A. Elston (Class 7)“

ECCO is the only organization working across the North Shore to unite people of different faiths, ethnicities, and political persuasions to work for better jobs, housing and youth programs. It is a tremendous source of social capital for our communities, and it is one of the important ways St. Andrews parishioners expand the horizon of their concern to work with other local leaders on issues of social justice and equity.

Respectfully submitted,

*Cary Perry*

## FAMILY - TO - FAMILY PROGRAM

Serious illness, caused by mold that developed after the heavy spring rains invaded their apartment, was the most difficult problem (of many) that Ana and her children, Stephanie, Dejaniera, Anita, Ambreley, Anabellez, Miles and infant Emanuel faced in 2009. In fact, it was so serious that little Emanuel or “Manny” as he is called was hospitalized for more than two weeks in intensive care for breathing difficulties when he was little more than a month old. In fact, all of Ana’s children suffer with asthma, which made their environment threatening for each of them. Ana spent months searching for safe housing with only very sporadic help from the Boston Housing Authority. Fortunately, at the end of the year, she found an appropriate, clean house in Brockton with a sympathetic landlord. With the help of neighbors, she has been able to complete her family’s move to a healthy place.

Ana's meager resources were completely devoted to accomplishing the move around Christmas time. The Christmas gifts provided for Ana's family through our St. Andrew's giving tree made a big difference for them. Ana was also very grateful for the help we were able to give her from the Family-to-Family Program when her car needed extensive repairs this fall. As this family continues to struggle, our prayers and caring mean a lot to them.

Housing is also a critical issue for one of our former adopted families consisting of another Ana and her children, three-year old Alicia and one-year old Wesley. They continue to live in shelter but hope in coming months to be able to move to an apartment.

We have maintained a relationship with both of these families for at least seven years now. Through them we begin to learn the true meaning of accompaniment.

It has been a deep pleasure to welcome Soraida and her children, Terrence and Naidy, to our parish life. Terrence and Naidy sing with our children's choir and Soraida is a teacher in our Church School on Sunday mornings.

*Bonnie Howard*

#### GIS TITHE GRANT COMMITTEE

The GIS Tithe Grant Committee was created from the decision to tithe ten percent of funds received from the *Growing In Spirit* Capital Campaign. During 2003-2004, \$102,160 was granted to fourteen different organizations whose goals adhere to and help promote the mission of St. Andrew's.

The committee voted at the end of 2004 to postpone any further grants until sufficient funds were available to make meaningful grants. The majority of outstanding pledges to the GIS Capital Campaign are anticipated to be fulfilled during 2010. In addition, a \$15,000 loan that was granted to the Salem Harbor Community Development Corporation (SHCDC) was repaid in the second half of 2007. This loan was granted to assist the SHCDC in purchasing a building in the Point neighborhood of Salem to be used as a youth center. Unfortunately, the youth center was never constructed due to changes in terms of the zoning permit when the Archdiocese of Boston sold the neighboring St. Joseph's church property. The Archdiocese had agreed to allow the center to use the parking lot at St. Joseph's, but this condition ended when the church property was sold. SHCDC has subsequently sold the building intended for the youth center to Habitat for Humanity who has constructed two housing units on the property. In 2010, the committee anticipates setting a time for request for proposals to be submitted, review the applications, and award grants as deemed appropriate. All recommendations of the GIS Tithe Grant Committee are subject to approval by the Vestry.

Respectfully submitted,

*Georgann Kalat*  
Chair, GIS Tithe Grant Committee

#### HOLIDAY FOOD BASKETS

During November parishioners contributed to our Thanksgiving food basket program through which we supply the ingredients for Thanksgiving dinners to families who cannot

afford them. Frank Marean coordinates the dinners with Crosby's Market and delivers them to Strongest Link, Inc., a Danvers-based organization that helps North Shore individuals and families affected by HIV/AIDS. Strongest Link wrote a special note of thanks saying how much their families appreciated the food and Frank's cheerful efforts. Because of some generous last-minute donations, we were able to offer Market Basket gift cards to other clients during the Christmas season, and we thank Janet Fitch Parker for her assistance with these. It is a joy to be able to share the bounty of our holiday season with others and the Outreach Committee thanks the parish for its generosity.

*Elizabeth Muller*

#### MY BROTHER'S TABLE

On the first Tuesday of each month, a dedicated group of volunteers from St. Andrews serves the evening meal to the guests at My Brother's Table in Lynn. We usually provide about five people, and, together with about five from St. Michael's and some volunteers from the community, we serve the food, wash the dishes, scrub the pots and pans, and help guests who need help getting their food.

We try to arrive by about 4:40 to help with food preparation. At 5:20 we gather for work assignments and a prayer. The gist of the prayers is usually that that we are privileged to be doing something God has asked us to do – feed the poor. The doors open at 5:30, and guests are served until 7:15. My Brother's Table serves about 175 guests every day.

We would like to have more volunteers to help on the first Tuesday of each month. There are also other volunteer opportunities at My Brother's Table, for example picking up day-old bread in the MBT van or your own car. If anyone is interested in helping at My Brother's Table or has any questions about it, please call me.

*Tim Parker*

#### PASTORAL CARE

Pastoral Care, that is the care of our membership, is an important part of any church's agenda, and indeed, we at St. Andrew's are blessed with an group of people who willingly undertake the many tasks needed to keep this ministry going. The varied contributions people who take part in Pastoral Care include:

- making telephone calls
- driving people to appointments
- delivering Holy Communion to home-bound parishioners
- visiting hospital patients, take food in a crisis
- keeping our freezer filled with homemade goodies
- knitting prayer shawls for comfort
- writing notes of support and sympathy to parishioners who've suffered a loss
- maintaining a prayer chain
- arranging post-funeral receptions
- taking on any and all other duties as required, as they say on job descriptions!

Unfortunately, not everyone who participates in Pastoral Care is included in the lists I have, and many people dismiss their contribution to the work of this ministry, saying "it was nothing," or "it wasn't a big deal." So it becomes hard to catalogue all those who take part in

Pastoral Care, and all the important work that has been contributed. We *do* know that every one who helps another in a time of need adds to the strength of this community. It always matters, and it is a great gift.

The Monthly Coordinators who, with their backups, take referrals from the clergy find the best way of solving whatever the issue is. This year we have had the continuing services of Ed Fleming, Jane Baker, Judy Beals, Hannah Diozzi, Dan Waslo, Barbara Bane, Peter Phillips, Ed White, and Sheila Benger. We said goodbye to Denise Hammer as her too-busy schedule denied her the time to participate, and welcomed Margaret Eckman to our ranks. In 2010 Resha Crowley will be joining us.

We're thankful for our many volunteers who drive, cook, pray for others, knit prayer shawls, make calls, keep our freezer well stocked, make hospital visits, and carry out the many tasks of providing Pastoral Care. And, of course, we would gratefully welcome any and all who would like to take part in such care giving in the coming year.

Members of the Pastoral Care Committee also often feel that there may be other needs we would be able to meet but don't hear about. For example, we have four members of our Church community who are licensed by the Diocese to take Holy Communion to those unable to come to Church. We rarely have calls for this service, and with winter upon us, it might be a good time to bring the Church to the people. Please keep your eyes and ears open, and let us know where you see the need for our help.

Finally, we give great thanks to our Priest-in-Charge, Susan, who generously supports us with her prayers and her referrals.

*Jane Baker*

#### PRISON MINISTRY

While I am delighted to report the progress Martine has made—she was awarded the BA she has worked so hard for last Spring—and another triumph, the ex-felon Rick Howard has been mentoring has found that he no longer needs a “Dutch Uncle” to help him with the agonies of re-entry into society, there is little else to tell you.

In my view, this committee, which was never very large to begin with, has reached the end of its life, for now. I think this is true for some of us finding the trip to Framingham very wearing, some of us have found that these visits take an emotional toll, some of us have found occupations we need to follow. Most members want to keep in touch with Martine, although not within the context of the ministry and its objectives.

The following members have all participated in this ministry: Sarah :Lincoln-Harrison, Laurie Brengle, Pat Lee-Fougere, Kathy Lique, Rosemary White, Ann Scott, Julie Taylor, Rick Taylor, and Jane Baker. Kathy Lique is our gift from the Swampscott Unitarian-Universalist Church.

My hope is that there are others who will revitalize this program—it is a service to an underserved minority, and statistics show that educated ex-felons reintegrate into society with few instances of reoffending.

*Jane Baker*

#### THE SALEM MISSION MINISTRY

The Salem Mission was founded approximately thirty years ago by the Crombie Street Church, United Church of Christ, in Salem, to minister to the needs of the less fortunate among us in the Greater Salem community.

St. Andrew's became part of this Ministry shortly after the Salem Mission was founded. Primarily, St. Andrew's parishioners provided the luncheon meal on the third and fifth Sunday of each month, but also helped the Salem Mission in a variety of other ways: as an example, Diana Isbrandtsen, began a program called "Lotions and Potions." Parishioners donated hotel size shampoos, soaps, and other toiletries which Diana delivered to guests at the Shelter. This Ministry continues, and the guests of the Salem Mission are forever grateful! We have also delivered clothing not sold at our Rummage Sales, and will continue to do so.

A few St. Andrew's parishioners have served on the Board of Directors of the Salem Mission as well.

A few years ago, the Salem Mission purchased the former Saint Mary's Catholic Church properties on Margin Street in Salem. The Mission became a non-profit charity, and the ties with the UCC were ended. The Salem Mission has grown both in size, and number of services offered to people in need – primarily because the need for these services is greater than ever before.

Peter Phillips of St. Andrew's joined our volunteer team about fifteen years ago, working for three years under St. Andrew's coordinator Jim Santoro. With the arrival of Leo Santoro, Jim turned over the coordinating duties to Peter and Georgann Kalat. In 2010, the coordinating duties will be assumed by Hanna Diozzi and Bruce Raisner, and Saint Andrew's participation in this Community Outreach will continue.

Over the years, a great many people in our community have reached out as volunteers to help prepare the meals our Church provides each month. This active participation has always been deeply appreciated by the guests at the Mission.

*Peter Phillips*

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## Administration

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### BUILDING MAINTENANCE COMMITTEE

In February, we had Icynene foam insulation installed over the existing fiberglass insulation in rooms 1 and 2. This was needed to eliminate the air penetration through the fiberglass insulation, which was occurring because there was no sheetrock or other barrier to prevent the air from blowing in through the soffit vents. The area treated is above the ceiling in both rooms. The cost for this project was \$1,250, but we got energy conservation rebates from National Grid (for gas) and Marblehead Municipal Light which cut our cost in half. In addition, the heating system is now able to keep those two rooms comfortable, which was not the case before. I believe that we have now finally finished correcting the invisible but important omissions made by the architect in the plans for our new parish hall, meeting rooms, and offices.

Other repairs in were made to the roof over the cloister entrance to the sacristy, and the ceiling of the music office, which had been damaged by a leak that was repaired in 2008.

The committee has about three do-it-yourself projects in mind. If you would like to know more or volunteer to help, please call me.

*Tim Parker*

## NURSERY SCHOOL

The school year is going very well, so far. We currently have thirty-seven Children enrolled in our two classes. Enrollment has begun for the upcoming year and we expect to have completed that process by mid-January. There will be a slight tuition increase for the 2010-2011 school year. The new tuition will be \$200/month for our 2-day class and \$300/month for our 3-day class. Our lunch program fees will stay the same at \$14/day. The physical school room is in good condition. We are currently discussing the possibility of having the school room painted during the summer of 2010. We are planning a fund-raising event in the spring to help pay for the cost of painting. The event, which is planned for May 8, will be a wine-tasting and an auction.

*Gail Power*

## PARISH OFFICE

It has been very nice working with the new full-time Priest-in-Charge. The Rev. Susan H. Russell's usual working days are Tuesday through Friday and Sunday. The Parish Administrator is in the office thirty hours per week beginning on Monday and working through Thursday.

- The Konica copier is speedy, quiet, and very versatile.
- We redesigned the Sunday leaflet to include all the parts of the service, so there wasn't the need for the book aerobics that often were part of the service. One leaflet is used for both services.
- I continue to learn the ACS system. This is the software that stores information about parishioners, friends, as well as anyone who writes us a check and from which we get our reports, the parish directory, and mailing labels.
- The automated answering/voice mail system for the office continues to be problematic. We use Verizon for the day answering system and Security Alert for after hours and weekends. I switch the telephone to day or night mode when I arrive and leave the church. Susan worked with Security Alert Systems recently to update the general message. Each person can update their own message whenever needed.
- The Rev. Jennie Anderson, our Children's Ministry Director left us in June. Cristina Richie began in that position in late August.
- Staff meetings are held weekly, everyone taking a turn leading the group. Susan Russell, Pat Dunbar, Janet Fitch Parker, Gary Bartlett, and Cristina Richie attend.

- St. Andrew's had twenty-four one-time room rentals for non-church groups and ten outside groups use the church rooms for thirteen weekly meetings, a similar usage to 2008.
- Approximately 220 *Chimes* are mailed and 104 *Chimes* are e-mailed.
- There is a large event/room use master calendar on the wall by my desk that you may consult to see when church space is being used.
- In November Olin Mills was here twice to begin the process of taking pictures and putting together a Parish Directory. Most of us received our portrait in time for the Christmas holiday. The last picture directory was done in 2001. The process will continue now that the holidays have passed.

Four regular office volunteers: Cynthia Hibberd, Jane Hunt, and Nancy Brothers, and Allison Fowler generously give their time to answer the telephone; make calls to remind the Sunday service volunteers of their upcoming duty; prepare mailings, send off newspaper publicity; and copy and fold service leaflets. Anne Pofcher often fills in for me when I am out of the office.

Every other week, another group of six or seven prepares the *Chimes* for mailing. These volunteers worked approximately 1,000 hours during 2009.

Respectfully submitted,  
*Patricia Dunbar*, Parish Administrator

#### S T E W A R D S H I P

The campaign began in November with a goal of \$260,000 in order to cover expenses submitted by our Priest-in-Charge and committee chairs. This figure is actually 5% less than the budget for 2009.

Unfortunately, to date (1/25) the current pledge income is 236,781 meaning we will have a deficit of a bit over \$23,000. It is our hope that the pledges remaining to come in will meet the need.

Thanks to all who have responded to date.

*Jane Hunt and Chuck Nyren*